

IRS – CONTRIBUTION GUIDELINE

As we approach the end of the calendar year 2011, please take special note of the following information from the **IRS**.

In order for your contribution check to be credited to 2011, it must have a December date and be received in the church office or put in the offering plate no later than December 31.

If your check is written and dated in December, but not mailed or deposited in the offering plate until January, it is a 2012 contribution.

If you put a check in the January offering plate, but it is backdated to December, it is a 2012 contribution.

If your check is written and deposited in the December offering plate, but it is pre-dated to January, 2012, it is a 2012 contribution.

Be sure any contribution from a stock transfer is completed in time to be deposited and credited as a 2011 contribution. (Contact the Parish Coordinator, Jeanne Rice, to get the name of the church's stock broker and the procedure to be used.)